

Clean Up Windows 98



Win98 has made this task much easier. You can set up your maintenance by going to start/programs/accessories/system tools/maintenance wizard. Here you will custom schedule when you want your computer to tune itself up and have the option of unchecking the items you do not need to start on the start-up menu.

Set the Defrag to occur about once per month, the Scandisk you can do weekly, and the Disk Cleanup doesn't hurt to do each week. Your computer must be on and not being used for the program scheduler to work so schedule accordingly.

To clean up manually:

Start with the Internet Cache. For Internet Explorer you can go to the control panel (start/settings/control panel) and double click internet options. Here you need to click on the delete files button and yes you probably want to clean up all the off-line content too. If you have a newer Internet Explorer, you can also delete the cookies here.

Next: You can delete the temporary files and cookies if you have not already done so. Go into Windows Explorer (Start/Programs/Windows Explorer). Click on the windows folder + sign under the C Drive and you will find a folder here labeled cookies. Click on Cookies and on the right you can delete all the cookies in the folder (except it won't let you delete the index.dat file which is okay). Then scroll down to the folder labeled Temp. You can safely delete everything in this folder. And you can then go to the temp internet files folder below this one and delete all your cookies again and anything else that may be in here.

You can dump your trash only if you are sure you did everything right. Otherwise leave it for a day or so just to make sure all runs correctly.

Now you are ready to finish your maintenance with making sure you do weekly virus definitions updates and scans. I recommend Norton's Antivirus because it does so much for you automatically that it doesn't let you forget. Even reminds you to renew each year.

You can also do a scandisk and defrag every month. This you will find located in Start/Programs/Accessories/System Tools/??? then what your looking for. Good Luck and keep your computer working well. If you have any questions, please feel free to e-mail me.

Another good place to clean out of course is your unwanted e-mail's. Delete everything in the sent folder and then Empty the trash.

Do you have files in your My Documents folder that you no longer wish to keep. Delete the junk....and clean.....